



## Building a Relationship Patient List

Building patient lists will help organize and access a large amount of patient data. You are allowed 10 different patient lists at one time in COMPASS. A patient list can be based on patient location, provider relationship, or customized criteria selected by the caregiver. Customizing your patient list may help you locate charts more quickly.

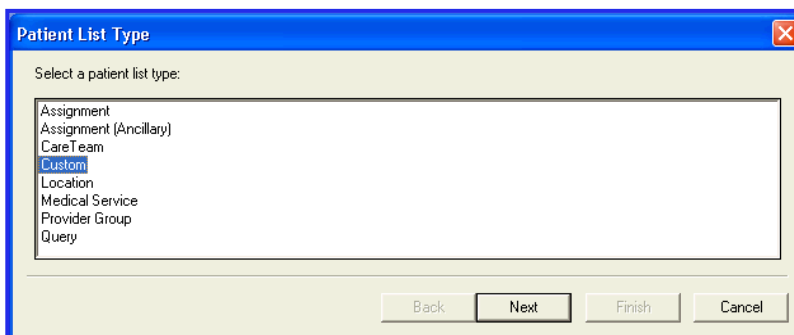
The **Relationship** Patient List is maintained through the admission and discharge process. Opening a chart establishes a relationship and the patient will automatically display on the list. You cannot add or remove patients from the list. The computers located on the units have a default Location List. The Default Location List is the unit the computer device is mapped to for patient census and printing functions.

To build a Relationship List:

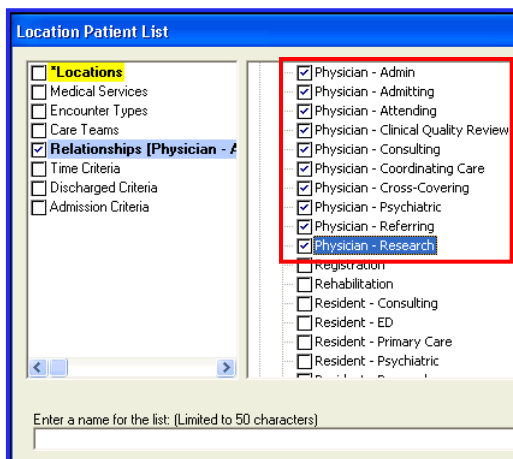
1. Click the List Maintenance icon



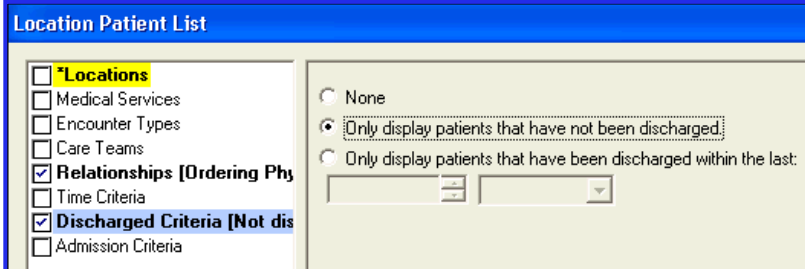
2. Click on



3. Select **Custom** then



4. Select **Relationships**. (Select all physician relationships)
5. Name the list.
6. Set filter to those patients **Not Discharged**.



**Location Patient List**

**Locations**

Medical Services

Encounter Types

Care Teams

**Relationships [Ordering Phy]**

Time Criteria

**Discharged Criteria [Not dis]**

Admission Criteria

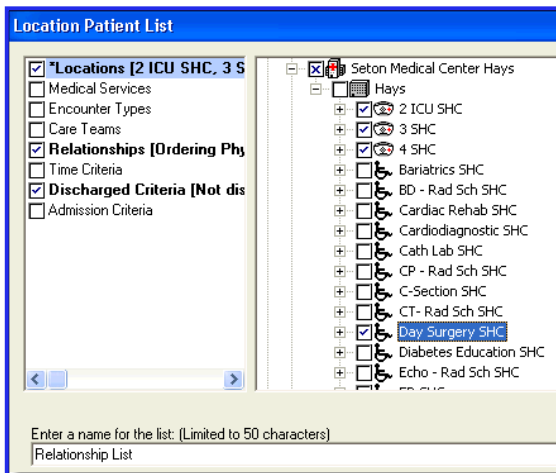
None

Only display patients that have not been discharged.

Only display patients that have been discharged within the last:

\_\_\_\_\_

7. Select **facility location**. To multi select, hold the control key down and select the facility locations or group locations.



**Location Patient List**

**Locations [2 ICU SHC, 3 S]**

Medical Services

Encounter Types

Care Teams

**Relationships [Ordering Phy]**

Time Criteria

**Discharged Criteria [Not dis]**

Admission Criteria

Seton Medical Center Hays

Hays

2 ICU SHC

3 SHC

4 SHC

Bariatrics SHC

BD - Rad Sch SHC

Cardiac Rehab SHC

Cardiodiagnostic SHC

Cath Lab SHC

CP - Rad Sch SHC

C-Section SHC

CT - Rad Sch SHC



**Day Surgery SHC**

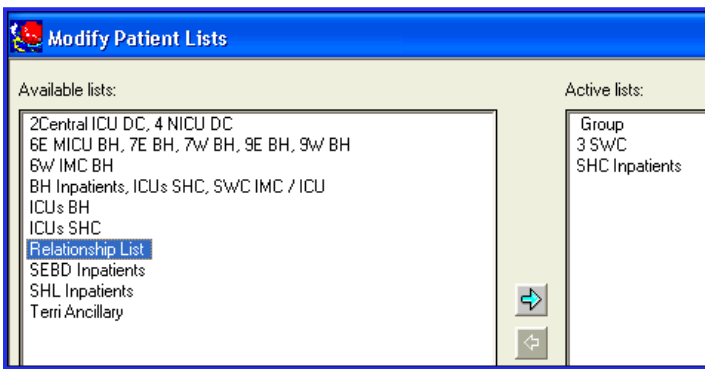
Diabetes Education SHC

Echo - Rad Sch SHC

Enter a name for the list: (Limited to 50 characters)

Relationship List

8. Click  to close the Custom Patient List window.
9. Click the Relationship list to highlight it.
10. Click the blue arrow  to move the list from the *Available* side to the *Active* side.



**Modify Patient Lists**

Available lists:

2Central ICU DC, 4 NICU DC

6E MICU BH, 7E BH, 7W BH, 9E BH, 9W BH

6W IMC BH

BH Inpatients, ICUs SHC, SWC IMC / ICU

ICUs BH

ICUs SHC

**Relationship List**

SEBD Inpatients

SHL Inpatients


Terri Ancillary


Active lists:

Group

3 SWC

SHC Inpatients







11. Click

The list displays on the Organizer page.

Relationship List											
2 ICU SHC, 3 SHC, 4 SHC											
Room	Bed	NFP	Name	MRN	Age	Sex	FIN	Length of Stay	Admitted	Attending Physician	Visit Reason
H201	01		TRAIN ,Randall06	6710488	70 years	Male	671000488	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	TRAUMA
H202	01		TRAIN ,Randall07	6710489	70 years	Male	671000489	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	TRAUMA
H203	01		TRAIN ,Randall08	6710490	70 years	Male	671000490	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	TRAUMA
H204	01		TRAIN ,Randall09	6710491	70 years	Male	671000491	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	TRAUMA
H205	01		TRAIN ,Randall10	6710492	70 years	Male	671000492	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	TRAUMA
H301	01		TRAIN ,Roy11	6710513	70 years	Male	671000513	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	PANCREATITIS
H302	01		TRAIN ,Roy12	6710514	70 years	Male	671000514	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	PANCREATITIS
H303	01		TRAIN ,Roy13	6710515	70 years	Male	671000515	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	PANCREATITIS
H304	01		TRAIN ,Roy14	6710516	70 years	Male	671000516	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	PANCREATITIS
H305	01		TRAIN ,Roy15	6710517	70 years	Male	671000517	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	PANCREATITIS
H306	01		TRAIN ,Roy16	6710518	70 years	Male	671000518	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	PANCREATITIS
H307	01		TRAIN ,Roy17	6710519	70 years	Male	671000519	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	PANCREATITIS
H308	01		TRAIN ,Roy18	6710520	70 years	Male	671000520	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	PANCREATITIS
H309	01		TRAIN ,Roy19	6710521	70 years	Male	671000521	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	PANCREATITIS
H310	01		TRAIN ,Roy20	6710522	70 years	Male	671000522	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	PANCREATITIS
H313	01		TRAIN ,Joseph11	6710192	70 years	Male	671000192	2.9 Days	10/22/2011 17:22 CDT	ZZTest ,Phys	DIVERTICULITIS

**Note:** Patients appear on lists based on the way the list is created.

See table below:

<b>Location</b>	Allows physician to choose locations; an entire facility, <b>SWC</b> , or more specific such as <b>3SHC</b> . List auto populates, would most benefit physicians that see patients throughout facility or in one central location.
<b>Location Group</b>	Groups patients by specialty and location: i.e. <b>Mother/Baby, SWC, or ICU UMCB</b> . List auto populates.
<b>Provider Group</b>	List is specific to a physicians own provider group. List auto populates once a provider in the group establishes a relationship to the record (i.e. opens the chart)
<b>Relationship</b>	List is based on the relationship you choose. Example: <b>Admitting, Attending, HIM Physician, Cross-Covering, Consulting, Coordinating Care, Referring, Clinical Quality Review, Supervising Physician</b> and so on.
<b>Custom</b>	This list is used to track individual patients and is maintained by the owner. <b>Patients are added and removed manually by the owner.</b>